

**AMBASSADOR BAPTIST ACADEMY**

7 Lost Branch Lane ~ Greenbrier, Arkansas 72058  
PH: (501) 679-1294 email: ambassadorbaptistar@gmail.com  
Pastor James D. Allen, Administrator

**Record Release Request**

School Last Attended:

\_\_\_\_\_

Address:

\_\_\_\_\_

City/State/Zip:

\_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

The following student(s) have enrolled in our school. Please forward transcripts, standardized test scores, and health and immunization records to us. If this student(s) has been placed in a Special Education Plan (including speech therapy), please send psychological evaluation, Individual Education Plan (IEP), and Due Process data.

Student's Name	Date of Birth	Grade
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

\_\_\_\_\_  
Signature of Requesting Parent/Guardian

\_\_\_\_\_  
Signature of Receiving Administrator

\*The Final Regulations-Family Educational Rights and Privacy Act (Vol. 41, No. 118-24673 and dated June 19, 1976) states that it is no longer necessary to obtain written permission to release records.